

Daijia Marshall

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OBJECTIVE

Ambitious student seeking an internship opportunity where classroom knowledge can be utilized in an environment to gain on-hand experience while enhancing the skill set needed for a successful career in Industrial Technology Management and Applied Engineering or a related field.

EDUCATION

**Bachelor of Science, Industrial Technology,
Management and Applied Engineering**

Expected May 2018

University of Arkansas at Pine Bluff, Pine Bluff,
Arkansas

3.032GPA

ACTIVITIES/HONORS

Academic Challenge Scholarship (2015-2019)

New Era Scholarship (2015-2016)

Marion Health Occupation Student Association (2015-2016)

Member, Learning Institute and Opportunities for New Students(LIONS) Program (Summer 2015)

Athletic Assistance Scholarship (2016-2019)

Collegiate Member, National Society of Black Engineers(NSBE) (2016-Present)

SKILLS AND MAJOR COURSES COMPLETED

MS WORD·MS EXCEL·MS POWERPOINT·MS ACCESS·Introduction to Business Programming·
Introduction to Statistics· Industrial Safety Management· Electronic Fundamentals· CO-OP Seminar·
Engineering Graphics

VOLUNTEER WORK

Office Assistant/Dred Foundation, West Memphis, AR July 2011-Present

- Forward information by receiving and dispensing communications; gathering and mailing correspondence; copying information
- Maintains equipment by completing preventive maintenance; troubleshooting failures; calling for repairs; monitoring equipment operations.

After School Volunteer/ Pine Bluff High School, Pine Bluff, AR January 2017-Present

- Assist with program to create a safe and fun environment
- Provide leadership, sharing enthusiasm for each activity; encouraging respect for personal things and people.

EXPERIENCE

TEAM MEMBER, Taco Bell, West Memphis, AR MARCH 2014-SEPTEMBER 2014
·Greet customers, take orders, and make food in certain amount of time.

CASHIER, Marion Marketplace Marion, AR SEPTEMBER 2014- AUGUST 2016

- Greet customers, Operated computerized cash register and scanner, bag groceries, balance register with accuracy.